SJPC Minimum Security Requirements

- **SJPC's Balzano and Broadway Terminals are currently at MARSEC Level 1.**
- SJPC's Executive Director and CEO is David Mayer.
- SJPC's General Manager of Security, Public Safety & Emergency Management is TJ Daddino.
- SJPC's Security Captains are Stephen Scott and Luis Ditomaso.
- SJPC has the right to deny entry to anyone.
- SJPC requires **Gate Access Lists** to verify authorized access to vessels in accordance with 33 CFR 105.200(9) and 33 CFR 105.250(4). The Responsible Party for a vessel calling the Balzano or Broadway Terminals is required to submit a Gate Access List via emailed to security@southjerseyport.com prior to the vessel's and visitor's arrival, Monday through Friday, from 8:00 a.m. – 5:00 p.m. The gate access list request is to be submitted for ***ALL*** vessels calling at SJPC facilities. The responsible party must make any arrangements for TWIC Escorts prior to arrival for non-TWIC visitors. The only authorized agencies to submit a Gate Access List are the
  "Responsible Party/Agent" for the vessel in berth. The gate list form must be faxed on company letterhead and minimally include the following: Responsible Party contact information (phone, cell, fax, email), Authorized Person(s) Name, ID number (i.e. Drivers License, State ID, Passport, TWIC), and Company Name, terminal name and vessel name. Email gate access requests are not accepted.
  Each Gate Access List must be specific to the vessels current call at the Balzano Marine Terminal or Broadway Terminal or specific to a tenant's leasehold or SJPC department.
- SJPC requires a **Visitor Gate Request** form (form SVGR-01) to verify authorized access the facilities for visitors, deliveries and contractors for SJPC employees and tenants in accordance with 33 CFR 105.200(9) and 33 CFR 105.250(4). The SJPC employee or tenant scheduling a visitor, delivery or contractor is required to submit a Gate Access List via facsimile to 856-757-4903 prior to the visitor's arrival, Monday through Friday, from 8:00 a.m. – 5:00 p.m. The authorized SJPC employee or tenant must make any arrangements for TWIC Escorts prior to arrival for non-TWIC visitors. All requests must include the full name, company of department and a phone number for the responsible party to be accepted, as well as the terminal, visitor name, company and ETA for the visitor(s).
- Access to facilities shall be treated as border search & constitutes consent to search all vehicles and persons. Person(s) refusing to such searches will be denied access.
- All who enter SJPC facilities must possess and present an approved **valid** picture ID.
- Person(s) requesting un-escorted access must possess a valid TWIC. A SJPC approved TWIC Escort must escort all non-TWIC holders.
- To become a SJPC Approved TWIC Escort, additional training is required per 33 CFR 105.215.
- IDs consist of pictured State Driver's License, Government ID, Seaman Card, Military, Federal, State or Local Government cards, Port IDs.
- A valid State issued Driver's License is required to operate any motor vehicle within the terminals.
- No motorcycles or bicycles are permitted to be operated within the terminals.
- **NO weapons, firearms, alcohol or illicit drugs allowed on facility.**
- No unauthorized boarding of vessels.
- **NO UNAUTHORIZED PHOTOGRAPHY or VIDEOGRAPHY.**

- No unauthorized access to any area designated as "**RESTRICTED SECURE**".
- No unauthorized parking on dock apron or next to or between cargos.
- All entries are logged by time, date, name, tag #, TWIC/Escort status and receipt confirmation of Visitor Security Responsibilities (VSR).
- All cargo and vessel stores entering and/or leaving the Port must have supporting documentation.
- Everyone has a civic duty to report suspicious persons and activity (e.g. anyone not adhering to the policy outlined on this document) to SJPC at **856-757-4978 at the Balzano Terminal and 856-757-4956 at the Broadway Terminal.** If considered life threatening contact **911**.
- Our levels of alert are identified by U. S. Coast Guard MARSEC Levels, identified by:
    - **Level 1** – Normal daily security measures taken.
    - **Level 2** – Heightened threat of an unlawful act against a Port or Vessel.
    - **Level 3** – The threat is probable or imminent, possible temporary closure.
- Screening measures of personnel, vehicles, cargo, and deliveries will be conducted in accordance with existing MARSEC Level and in accordance with the SJPC Facility Security Plan.
- All traffic and safety signs in terminals must be obeyed at all times.
- Only authorized personnel and vehicles are permitted in SJPC warehouses.
- SJPC security personnel patrol the facilities 24/7. City of Camden Police and NJ State Police do have access to patrol terminals, as well as the U.S. Coast Guard, U.S. Customs and Border Protection and other federal agencies.
- Any and all questions must be directed to SJPC at **609-694-4008 or 856-757-4969**.