Addendum 1
August 21, 2024
South Jersey Port Corporation (SJPC)
Request for Proposals

RFQ SJPC-24-E8 Purchase of TWIC Card Readers

NOTICE

This Addendum is considered part of this Request for Proposals and must be acknowledged with your submission.

ANSWERS TO FORMALLY SUBMITTED QUESTIONS

- **Question 1. Will SJPC accept subscription-based bids for this RFP?**

  Answer 1. Yes.

- **Question 2. Does SJPC require that the mobile Operating System of the readers be fully supported (i.e. regular patch/update cycles) by the manufacturer throughout the entire period of performance?**

  Answer 2. Desirable but not required.

- **Question 3. In addition to TWIC inspections, does SJPC require that the readers enforce random screening requirements per MTSA regulation?**

  Answer 3. Desirable but not required.

- **Question 4. Since Sensitive Security Information (SSI), as defined in 49 CFR part 1520, is being collected:**

  a. **Does SJPC require that the generated reports contain the protective markings and distribution limitation statement as required by 49 CFR 1520.13?**

  Answer. All SSI must be marked as such.

b. **Does SJPC require the ability to safeguard its SSI, by restricting SSI access to only authorized security managers (e.g. FSO, AFSO, Terminal Manager, etc.), based upon "need to know" requirements in 49 CFR 1520.11?**

Answer. Desirable but not required.

c. **Does SJPC require that the readers have security features that enforce the authorized use of the readers by only approved Port Security Personnel (e.g. guards)?**

Answer. Desirable but not required.

- **Question 5. Regarding the reporting requirements:**

a. **Does SJPC require that the reporting capability be done natively within the system (i.e. no exporting of SSI to third-party software, such as Microsoft Excel or similar) to prevent the tampering and/or unauthorized disclosure of SSI?** No.
b. **Does SJPC security management require the ability to monitor and report against live, real-time data?** Desirable but not required.
c. **Does SJPC security management require the ability to securely access the data when off-site from the terminal (e.g. while traveling, at home, etc.)?**
Answer. No.
d. **How many unique security manager user seats does SJPC require for accessing and reporting against the data (e.g. FSO, AFSO, Terminal Manager, etc.)?**
Answer. Up to four (4)

- **Question 6. Does SJPC require that the training of security managers and/or Port Security Personnel be done in person?**
Answer. Live in person or video conference.

- **Question 7. Section 2.0 Page 12: is a charging dock required? Or are non-dock charging methods (e.g. charging cables) acceptable?**

Answer 7. Either charging method would be acceptable.

- **Question 8. Section 2.0 Page 12: Are spare batteries required? If batteries are internal to readers, they should be replaced by a skilled technician.**

Answer 8. As long as there is a charging capability, spare swappable batteries are not required.

- **Question 9. On Page 5, Paragraph 8, you are requiring a copy of the proposal to be submitted on a USB drive. We generally do not use USB drives at the request of the facilities/ports we serve, due to the associated cybersecurity risks. Would you accept a password PDF sent via email, rather than a USB drive.**

Answer 9. Yes.

- **Question 10. On Page 14, #4: Size of customer and number of users. Our legal team explained that this could be considered confidential information, which MAGNAR is prohibited from releasing under our customer Non-Disclosure Agreements. We are happy to provide references for SJPC, who can request this information directly from such references. Can this requirement be removed from the RFP?**

  Answer 10. Yes.

  1. **Are AA201, AA202 (Q7 Page 14 & 15) required to be filled out for this bid? According to the title of both forms, these seem related to construction projects, which would not be relevant to the proposal. Can you clarify which pages of Q7 are required for this bid?**

     Answer. Q7 AA201 Page 14 is required.

- **Question 11. Do you require the ability to use spare swappable batteries for the TWIC readers?**

  Answer 11. As long as there is a charging capability, spare swappable batteries are not required.

- **Question 12. Is there a requirement for credential check operations to continue during FEMA-type events or power outages when wifi or cellular connectivity might not be available?**

  Answer 12. Yes.

- **Question 13. Do you require the readers to be capable of reading the new 'TWIC NexGen' cards upon delivery?**

  Answer 13. Please provide a quote with and without this capability.

- **Question 14. Do you require TWIC readers to include integrated access control features like registered personnel, visitor, and watch lists?**

  Answer 14. Desirable but not required.

- **Question 15.** Would you prefer sufficient video training on the TWIC readers for your Port Security Personnel at no additional cost, or is in-person training required?

  Answer 15. Live in person or video conference.

- **Question 16.** Would you prefer the option of extending hardware and software warranties and device support beyond 1 year?

  Answer 16. Yes.

- **Question 17.** According to the USCG TWIC Reader Rule, all Risk Group A facilities are required to scan a biometric every 24 hours. Risk Group B and C facilities will have the same requirements at a later date. Does your facility fall under Risk Group A, B, or C? Are you requesting a quote for readers that have the capability to read biometrics?

  Answer 17. SJPC is not requesting a quote for the capability to read biometrics.

- **Question 18.** Is a web-based portal for archiving and managing reports from the TWIC readers acceptable for your operations? This portal would be included as part of the solution.

  Answer 18. Desirable but not required.

- **Question 19.** To comply with the two-year record retention requirement for TWIC reader transactions mandated by TSA and USCG, our solution includes a centralized, web-based, secure portal that archives and manages these records to ensure compliance. If an annual fee is required for this portal, would you prefer an annual renewal fee or paying for multiple years in advance for the portal?

  Answer 19. Annual Renewal.