

SOUTH JERSEY PORT CORPORATION



BOARD OF DIRECTORS MEETING MARCH 28, 2023

THE CHAIRMAN COMMENCES MEETING WITH PLEDGE OF ALLEGIANCE AND ROLL CALL:

- 1. APPROVAL OF MINUTES**
Regular Open Meeting February 28, 2023
Closed Session Meeting February 28, 2023
- 2. APPROVAL OF OPERATING BILLS**
RESOLUTION 2023-03-0028
- 3. APPROVAL OF ADVANCE PAYMENT BILL LIST**
RESOLUTION 2023-03-0029
- 4. APPROVAL OF CREDITS**
RESOLUTION 2023-03-0030
- 5. APPROVAL OF CHANGE ORDERS - NONE**
- 6. APPROVAL OF CONSTRUCTION FUND REQUISITIONS**
RESOLUTION 2023-03-0031
- 7. RECEIPT OF TREASURER'S REPORT**
- 8. RECEIPT OF COUNSEL'S REPORT**
- 9. RECEIPT OF EXECUTIVE DIRECTOR'S REPORT**



10. ADDITIONAL AGENDA ITEMS REQUIRING BOARD ACTION:

ACTION ITEMS

- A. RESOLUTION 2023-03-0032: APPROVAL TO AWARD A CONSTRUCTION CONTRACT FOR ASPHALT PAVING SERVICES ON AN AS-NEEDED BASIS AT THE BALZANO AND BROADWAY MARINE TERMINALS**

- B. RESOLUTION 2023-03-0033: APPROVAL TO SUBMIT PIDP GRANT FOR PAULSBORO MARINE TERMINAL ON BEHALF OF EEW AND ORSTED**

- C. RESOLUTION 2023-03-0034: APPROVAL TO ISSUE RFP TO PURCHASE TWO REACH STACKERS**

- D. RESOLUTION 2023-03-0035: APPROVAL TO PURCHASE FOUR (4) 2023 RAM 1500 PICKUP TRUCKS**

11. SUPPLEMENTAL BOARD INFORMATION:

- E. MARKETING COMMITTEE REPORT & PHOENIX/ARTLIP COMMUNICATIONS REPORT**

- F. PORT SECURITY UPDATE**

- G. PAULSBORO MARINE TERMINAL PROJECT UPDATES**

PUBLIC SESSION FOR QUESTIONS / COMMENTS

12. CLOSED SESSION AND/OR ADJOURNMENT



ACTION ITEM:

A. RESOLUTION 2023-03-0032: APPROVAL TO AWARD A CONSTRUCTION CONTRACT FOR ASPHALT PAVING SERVICES ON AN AS-NEEDED BASIS AT THE BALZANO AND BROADWAY MARINE TERMINALS

REQUEST

Pursuant to the Board Authorization: RESOLUTION 2022-07-007 APPROVAL TO ISSUE REQUEST FOR BID FOR ASPHALT PAVING AT THE BALZANO AND BROADWAY TERMINALS, a Request for Bid was advertised for the solicitation of public bids to perform asphalt paving services for all areas requiring maintenance paving at the Balzano and Broadway Marine Terminals.

BACKGROUND

The scope of work includes milling and paving of deteriorated asphalt areas at the Balzano and Broadway Marine Terminals all as directed by the SJPC Engineer. There is also provision for resetting settled manhole castings and drainpipe repairs at the manholes.

The Request for Bids was advertised in three newspapers and posted on the SJPC website.

A pre-bid meeting was held on February 15, 2023, with one (1) contractor, Paving Pluss, LLC, in attendance. Bids were opened in public on March 2, 2023. One (1) bid proposal was received from Paving Plus, LLC in the amount of \$266,880 based on placement of approximately 1,000 tons of asphalt for paving services in 2023. The option to extend the contract for up to two (2) one-year periods at the discretion of the SJPC is included. Paving Plus, LLC was the recipient of the 2022 one-year maintenance paving repairs contract and therefore familiar with our port operations.

SJPC General Counsel review indicated that the bid proposal met all the requirements of the Request for Bids.

RECOMMENDATION:

Staff is therefore recommending Board approval to award this construction contract to Paving Plus, LLC of Glassboro, NJ, in the Not to Exceed Amount of \$266,880.00. The contract terms for the requested solicitation will be for a one-year term with the option of two additional, one-year extensions.



ACTION ITEM:

**B. RESOLUTION 2023-03-0033: APPROVAL TO SUBMIT
PIDP GRANT FOR PAULSBORO MARINE TERMINAL ON
BEHALF OF EEW AND ORSTED**

REQUEST

Staff requests Board approval for SJPC to serve as the applicant for a Port Infrastructure Development Program (PIDP) grant to complete work at the Paulsboro Marine Terminal on behalf of EEW and Orsted.

BACKGROUND

Gloucester County Improvement Authority (GCIA) submitted a PIDP grant application for PMT in 2022, but the application was not approved. SJPC is offering to serve as the public entity applicant for the roughly \$35 million project for 2023. The costs associated with the application (grant preparation, grant administration, and local cost-share) will be assumed by EEW and Orsted.

RECOMMENDATION:

Staff recommends Board approval to for SJPC to serve as the applicant for a Port Infrastructure Development Program (PIDP) grant to complete work at the Paulsboro Marine Terminal on behalf of EEW and Orsted.



ACTION ITEM:

C. RESOLUTION 2023-03-0034: APPROVAL TO ISSUE RFP TO PURCHASE TWO REACH STACKERS

REQUEST

Staff is requesting Board approval to issue a request for bids to purchase two American-made, low emission reach stackers.

BACKGROUND

South Jersey Port Corporation has been awarded a grant of \$1,010,800 from the US Department of Transportation's FY 2021 American Marine Highway grant program. The grant will enable SJPC to purchase two American-made, low-emission reach stackers.

RECOMMENDATION:

Staff recommends Board approval to issue a request for bids to purchase two reach stackers.



ACTION ITEM:

D. RESOLUTION 2023-03-0035: APPROVAL TO PURCHASE
FOUR (4) 2023 RAM 1500 PICKUP TRUCKS

REQUEST

Staff requests Board approval to purchase four (4) 2023 Ram 1500 pickup trucks.

BACKGROUND

The 2023 Ram Pickup Trucks will be utilized by SJPC Operations. Staff has received a quotation from National Auto Fleet Group for the vehicles under Sourcewell Contract 091521-NAF in the total amount of \$125,373.48. The trucks will be used by our operations and maintenance departments and will replace older trucks which are in need of replacement.

RECOMMENDATION:

Staff recommends Board approval to purchase four (4) 2023 Ram 1500 pickup trucks in the amount of \$125,373.48.



INFORMATION ITEM:

E. MARKETING COMMITTEE REPORT & PHOENIX/ARTLIP COMMUNICATIONS REPORT

PHOENIX STRATEGIES/ARTLIP COMMUNICATIONS REPORT ATTACHED.



INFORMATION ITEM:

F. SECURITY UPDATE:



INFORMATION ITEM:

G. PAULSBORO MARINE TERMINAL PROJECT UPDATES

The Paulsboro Marine Terminal Project updates are provided by the Gloucester County Improvement Authority.



MATTERS INVOLVING LITIGATION, PERSONNEL MATTERS & SPECIAL MATTERS

The subject matter is covered by one or more of the following legal exemptions:

- Matters made confidential by state, federal law or rule by court.
 - Disclosure would result in an unwarranted invasion of individual privacy, unless the person affected consents in writing.
 - Disclosure would impair the body's right to receive federal or state funds.
 - Collective bargaining.
 - Lease or acquisition of property, setting of banking rates, investment of public funds if disclosure would harm the public interest.
 - Investigations into violations of law.
 - Strategies to protect public security.
 - Pending, ongoing or anticipated litigation or contract negotiation, including attorney-client privilege. The threat of litigation must be more than theoretical for this exemption to apply.
 - Personnel matters affecting employees of the public bodies, unless all parties request or consent to a public hearing. Prior to discussion of personnel, affected employees must be given notice, known as a Rice notice, which gives the employee the right to request a public hearing.
 - Proceedings that could result in a suspension, civil penalty, or loss of a license or permit.
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1. COUNSEL'S REPORT